

Sustainability

Institutional Relationship Management Model

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Initial version

1. Institutional Relationship Management Model

Indra is aware of the importance of properly managing **institutional relations** with sector associations, foundations and third sector organisations as part of its strategy to **create shared value** with the communities in which it operates.

On the one hand, these relationships help the company to access knowledge, skills, talent and networks; monitor trends and regulation; and reinforce its brand, policies and strategy. At the same time, communities can benefit from the company's contribution in terms of knowledge, innovation, financial resources or social action programmes.

Indra is aware that these relationships must be governed by principles of respect for regulation and **transparency**.

For this reason, Indra's <u>Code of Ethics and Legal Compliance</u> includes rules that regulate the possible risks that may arise in the establishment of institutional relations, such as corruption and bribery, conflicts of interest, protection of competition, or relations with governments and authorities.

The company also has an **internal procedure** that establishes specific regulations on donations, sponsorships and memberships and regulates membership and contributions to foundations, associations and other similar entities. The **scope** of this procedure is **global** in nature and **must be complied** with by all Indra professionals and its subsidiaries.

The procedure establishes a **protocol for approval** of the company's agreements with foundations, associations and similar entities that takes into account the level of criticality of the relationship, determined on the basis of the amount of the donation or sponsorship, or membership. In all cases, **final approval** comes from **Indra's Strategy and Innovation Department** and is subject to the **supervision** of the company's **Compliance Unit**. In the case of donations or sponsorships, or **larger** memberships, the proposals must have the **additional authorisation** of the company's **Chief Executive Officer** (CEO).

As part of the Code of Ethics and Legal Compliance, the management of donations and sponsorships is **approved** by the **Company's Board of Directors** and subject to the **direct supervision** of the **Audit and Compliance Committee.**

Finally, on an annual basis, the company **publicly reports** on its main contributions to foundations, associations and other similar entities through its <u>Sustainability Report</u>.

2. Related policies, codes and procedures

- Code of Ethics and Legal Compliance; see Standards of Conduct on Donations and Sponsorship set out in Appendix 2.
- Regulations on Donations and Sponsorships; Membership of and Contributions to Foundations, Associations or other similar entities, included in the Company's internal regulations.
- Sustainability Policy.
- Environmental Policy.